

PC

*Mount Vernon Cemetery Trustees
Bancroft Building
Worcester Street
West Boylston, Mass.*

Special Meeting: To Review Phase 2 Cemetery Expansion Plans to conduct other business

Date: 7/23/09

Meeting opened at 4:50 PM.

Present: A. Goodale, J. McCormick, P. Rotando (arrived at 5:15), Superintendent McKee

- A. Goodale presented a letter to Selectmen for donation of 3 catch basins. Motion by J. McCormick second by A. Goodale to send letter to selectmen as written. So voted.*
- B. A. Goodale presents information he had gotten of retaining wall blocks. Cost \$35 face, sq. foot installed or about \$280 a block. Total block could cost us around \$33,000. We will need to see if they are on the state bid list. If not we will need to seek bids, not quotes.*
- C. Review State procurement procedure. A copy put into quote folder.*
- D. A. Goodale reviewed plan for phase II. Motion to accept phase II plan by P. Rotando second by A. Goodale, so voted.*
- E. J. McCormick reviewed account sheets.*
- F. P. Rotando present minute of previous meeting. Motion by A. Goodale to except with change from opening bids from 12PM. To 4:30 Pm to be able to accommodate contractor who wished to be present at time of opening. Sec. by J. McCormick so voted.*
- G. K. McKee present priced for a new more powerful computer. Motion by A. Goodale Seconded by P. Rotando to purchase computer at town bid price of \$1360. so voted.*
- H. Discussed a problem that may arise about removing an interred individual. Decided that family member would have to get us a notarized letter say they were in favor of this. Superintend McKee to keep a file on this matter.*
- I. A. Goodale made motion to adjourn seconded by J. McCormick so voted at 5:45 PM*

